

GUIDANCE DOCUMENT NUMBER 110-19 [Revised]

Continuing Pharmacy Education Requirements Violations

Should a pharmacist not complete their continuing pharmacy education requirements and it is determined that this is the first time and that the conduct is not willful or intentional, the Board will offer a Confidential Consent Agreement (“CCA”) that will allow them to immediately obtain the missing hours. Original documentation of said missing hours shall be returned with the signed CCA.

Should it be determined that the conduct is willful or intentional, or it is the second or more occurrence for this violation, the Board will proceed with an informal conference and shall consider the pharmacist’s previous continuing pharmacy education violations. Suggested sanctions previously adopted by the Board on November 27, 2000 and outlined in the original Guidance Document 110-19, included a \$100 monetary penalty for each missing hour and a \$300 monetary penalty for each fraudulent renewal certifying CE compliance in addition to completion of the missing hours with documentation submitted to the Board within 60 days of order entry.

Pharmacists may continue to request exemptions or extensions as provided in § 54.1-3314.1 of the Code of Virginia. Should an extension be granted, the pharmacist must obtain the hours within the time frame allotted by the Board.